SOUTHERN STARRS

SPECIAL THERAPEUTIC AND RECREATIONAL RIDING STUDENTS

## 4050 Cairo Bend Road Lebanon, TN 37087

Email: STARRSOFFICE@GMAIL.COM web: [WWW.SOUTHERNSTARRS.ORG](http://WWW.SOUTHERNSTARRS.ORG)

**Program and Horse Care Assistant Job Description**

**Position Title: Part-time Program and Horse Care Assistant**

**Employment Status:** Part-time 10 to 12 hrs. per week (Mon-Friday evenings and alternating Saturday mornings)

**Pay Rate:** $11 per hour

**Supervisor:** Executive Director

**Southern STARRS** is a nonprofit organization which provides therapeutic horseback riding and animal assisted activities to students with physical and mental disabilities. For this position, the job candidate must be comfortable working with special needs students, and willing to learn our class and horse care routine. The individual will work independently and as part of a team. The candidate will be responsible for helping to prepare for classes, feed horses and maintain the stables.

**Job Description**

This is an entry-level position, 10-12 hours per week with some additional time during special events or when needed. It is a contract position so no paid benefits are available, however, we do offer schedule flexibility to work around school or other work hours. The ideal candidate will be able to work an alternating Saturday morning. Must have driver’s license or reliable transportation. Experience working with horses or handling large livestock is a plus, but training is provided for an interested candidate.

**Routine Responsibilities include:**

* Scheduled feeding, watering and grooming horses
* Routine stall cleaning and spreading shavings or sawdust bedding
* Keeping stable area organized, supplies in place, tools returned to designated place, etc.
* Helping to get horses ready for classes
* Helping riding instructor with class preparation
* Assisting volunteers to work as a therapeutic horseback riding team member
* Making sure supplies, tools, etc. are back in place, horses are in stalls, and provided with hay and water before closing barn for the night
* Emptying trash when necessary
* Other duties as required

***Ideal* Candidate Abilities:**

1. Horse care experience a plus, but will train the right candidate
2. Has worked with special needs individuals
3. Ability to learn and take direction from supervisor
4. Ability to work in outdoors environment
5. Must be able to read directions and standard measurements in English
6. Ability to work independently
7. Has reliable transportation
8. DEPENDABILITY. This is an entry level position but regular job attendance is mandatory!
9. Must be able to pass a criminal background check if over 18

*This job description is not intended to cover or contain a comprehensive listing of activities, duties or responsibilities that are required by the employee.*

Southern STARRS is an EOE Employer.